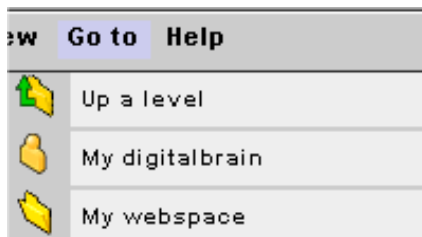


# Creating a Learning Module Page


## Adding a new page

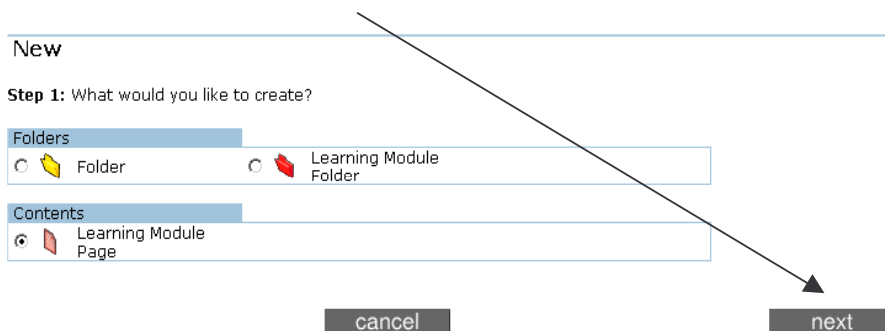
1. Log in using your Username and Password
2. Access the learning module by going to 'Go to' menu in the toolbar.



3. Click an existing red learning module folder (see the helpfiles called 'How do I create a new Learning Module Folder?')
4. Its contents may look similar to the example below:


Select	Name	Order
<input type="checkbox"/>	documents	▲ ▼
<input type="checkbox"/>	links	▲ ▼
<input type="checkbox"/>	media	▲ ▼
<input type="checkbox"/>	home	▲ ▼

5. Click on the  button to display the window below. Choose Learning Module Page and click on to next



6. Enter a name for the page e.g frontpage

# Creating a Learning Module Page

New >  Learning Module Page

**Step 1:**

What would you like to call it?

In which folder should this be created?


Use template:

plain page





















7. To change the style of the page click on  and choose a style for the page. See the following examples

*NB. This template style cannot be changes afterwards; therefore the plain page style is often used and then tables inserted to align objects on the page.*

8. Clicking on  will display a choice of templates for you to use for your Learning Module Page, such as the ones displayed below. Select the template you require and click edit to continue.



New >  Learning Module Page

**Step 1:** Which page layout would you like?

-  4 rows of 2 columns (narrow & wide) plus top row
-  3 columns plus top row
-  4 rows of 2 columns plus top & bottom rows
-  3 columns plus bottom row
-  2 columns (narrow & wide)
-  4 rows of 2 columns
-  2 rows of 2 columns
-  2 rows of 4 columns
-  3 columns plus bottom row of 2 columns
-  3 columns plus top & bottom rows
- plain page
-  2 columns
-  3 columns
-  4 columns
-  2 columns (narrow & wide), first with 2 rows
-  2 columns plus top & bottom rows
-  2 columns of 18 rows, plus top & bottom rows
-  3 rows of 3, 2 & 1 columns
-  2 rows
-  2 rows of 3 columns
-  2 columns plus top row

## Creating a Learning Module Page

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9. If a plain page style has been chosen then the editor is now displayed. If another style was chosen then you will need to click in the edit button to  each section within the page.
10. Use the editor to enter the details such as text and images on the page.
11. Click  to save the changes and display the finished page.