

Toolbars and Navigation

Navigating around Digitalbrain






Personal Toolbar

From your homepage you have a personal toolbar on the right hand side of the window.

Digitalbrain Toolbar

You also have a toolbar above your homepage (top right) that is always accessible wherever you are in Digitalbrain.

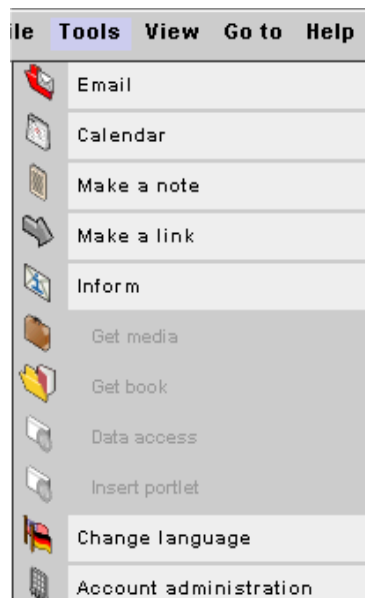
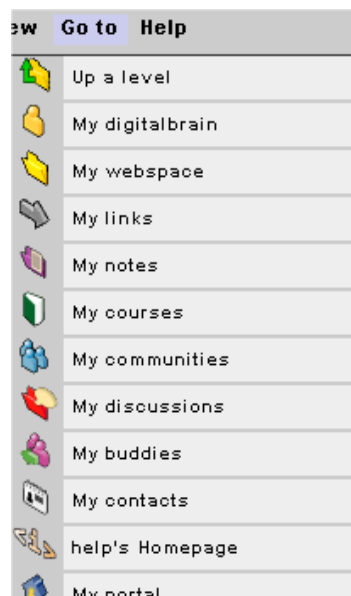


- This icon  takes you back to your own home page from anywhere within Digitalbrain
- The pencil icon  provides a quick way to edit the page that you are looking at
- This is a  search facility (to search for learning and reference materials)
- The arrows  go to **next** and **previous** pages
- Click  to log out

Drop down menus are shown on the top left hand side of the window. They are always accessible wherever you are in Digitalbrain.

eLearning File Tools View Go to Help

The drop down menus allow you to navigate anywhere within Digitalbrain without having to go back to your homepage. For example the **Go to** and **Tools** menus (shown below) provide access to features that are also accessible from your homepage toolbar (as well as other features).



Toolbars and Navigation

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The Personal homepage toolbar

This is your personal tool bar to access various functions.

Email



Email

Groups folder



Groups

My courses



Courses

My communities



Communities

My discussions



Discussions

My notes



Notes

My Webspaces



Webspaces

Account
Administration



Account

Description of homepage icons



News Folder - allows you to store up to date information.



Links - The user may store their favourite websites here as links for easy access.



Calendar - This is a personal calendar in which appointments may be added and that is private to the user.

Toolbars and Navigation



Email - may be accessed anytime and anywhere that there is an internet connection.



Groups - the user can create groups of people that may be used for email or access controlling folders.



Courses - as secure environment for teachers and students to share resources and access mark books.



Communities - a secure environment that offers access to the shared filing cabinet, calendar and discussions.



Discussions- threaded or chat discussions are saved here.



Notes - such as to-do items or homework notes may be stored here.



Webspace - you can hold up to 25mb of webspace in which files may be uploaded.



Account - the user may change their password here.